



NARAJOLE RAJ COLLEGE
(NAAC Accredited B Grade Govt.-Aided College)
NARAJOLE: PASCHIM MEDINIPUR: PIN-721211



NOTICE

12/03/2021

Students of 5th Semester of B.A./B. Sc. (Honours & General) of Narajole Raj College are requested to note the followings in connection with their ensuing online examinations (in line with CoE, VU Circular with No. VU/CE/GD-2802/2021 dated 09.03.2021 & VU/CE/UG/Sem V/CBCS/2803/2021 dated 09.03.2021 (a copy of which is attached herewith):

(1) Printing / photocopying of Blank Answer Booklet:

1st Page: Take print-out / photocopy of the first page for each and every paper of your examinations separately. In the first page write your own particulars in 'Part A: For Candidate' segment. Don't write anything in 'Part: For Examiner' segment. Write only within the boxes and don't write anything outside the boxes.

Other Pages: Second / Subsequent pages will be for writing answers. Take print-out / photocopy of this page in adequate numbers.

(2) Downloading of Admit Cards: Admit cards can be downloaded by the candidates who will appear for 5th Semester Examinations by accessing the link provided by the Vidyasagar University in its website (<http://pcdpca.com/vu-sem5-2020/admits/>);

(3) Downloading of Question Papers:

Question Papers for examinations can be downloaded one hour before the scheduled start of the examination for a particular paper. For downloading of Question Papers following four options are available:

- (a) From the Vidyasagar University website;
- (b) From the Chatrabandhu App;
- (c) From the College website (www.narajolerajcollege.ac.in);
- (d) From students' WhatsApp group;

(4) Writing of Answers on University provided Answer Booklet:

- (a) Write answers in your own words following instructions, if any, given in the Question Papers. You are asked not to resort to any malpractice like copying from any published materials or from other's materials. You are also asked to strictly follow examination conditions while writing your answers;
- (b) Use black ball pen for writing as it will ensure better quality scanning or picture;
- (c) Finish your writing within a reasonable time as mentioned in the examinations schedule.



- (5) **Taking Pictures / Making Scan of the Written Answer Booklet:**
- Use a good quality scanner or App for taking picture or making scan of the written Answer Booklet;
 - Crop your picture in such a way that maximum length and breadth of an A4 Size page is utilised;
 - Only .pdf format will be accepted;
 - Only one file with multiple pages (all the pages of your written answer booklet) for one paper will be accepted. Multiple files for only one paper will not be accepted;
 - Maximum size of your file will be 7 MB.
- (6) **Naming of Files:** File name of your written answer booklet will be strictly as follows:
Full Roll Number<underscore>subject<underscore>paper code<underscore>date of examinations;
- (7) **Subject of e-mail:** Subject of e-mail will be the same as the file name mentioned in the above point:
Full Roll Number<underscore>subject<underscore>paper code<underscore>date of examinations;
- (8) **E-mailing the File (written answer booklet):** Written answer booklets must be e-mailed:
- within reasonable time as mentioned in the examination schedule;
 - to the departmental e-mail ID (list is attached herein below) and strictly not to any other e-mail ID;
 - with proper file name as mentioned in point (6) above;
 - with proper subject for e-mail as mentioned in point (7) above;
- (9) Follow on a regular basis for important updating:
- Vidyasagar University website (www.vidyasagar.ac.in);
 - Narajole Raj College website (www.narajolerajcollege.ac.in);
 - Departmental WhatsApp Groups for students of Narajole Raj College

Attachments:

- Detailed Guidelines for the Candidates for Under Graduate Online Examinations 2020 issued by Controller of Examinations Vidyasagar University ((Ref. No.: VU/CE/GD-2802/2021 dated 09.03.2021);
- A copy of Blank Answer Booklet;
- List of Departmental e-mail ID for sending (by the candidates) of written Answer Booklet;




Principal
Narajole Raj College

Principal
Narajole Raj College
Narajole-721211



VIDYASAGAR UNIVERSITY

MIDNAPORE • PASCHIM MEDINIPUR

WEST BENGAL • PIN 721 102

OFFICE OF THE CONTROLLER OF EXAMINATIONS

Ref.No:VU/CE/GD- 2802/2021

09.03.2021

DETAILED GUIDELINES FOR THE CANDIDATES

FOR

UNDER GRADUATE ONLINE EXAMINATIONS 2020

1. The Examinations for the undergraduate 5th semester examination (B.A/B.SC/B.COM (H&G)) will be held in online mode as per the attached schedule (Annexure-A).The candidates are advised to download and print sufficient quantities of answer booklet attached as Annexure-B
2. The University/colleges will upload the question papers in the University/college Website and Chatrabandhu App as per the examination schedule. The candidates will be required to download the Question Paper one hour prior to the examination schedule.
3. The candidates will be required to email their answers scripts to their respective colleges. The email address will be notified at their respective college website.
4. The answer booklets are to be converted to PDF format (Maximum file size of 7 MB) for online mode of submission. These answer booklets are to be emailed within the reasonable time as mentioned in the exam schedule. Before converting the answer booklet into PDF format, the pages are to be arranged sequentially and to be converted into a single PDF. The PDF file name should be:-
"Full Roll Number<underscore>subject<underscore>paper code<underscore>date of exam".
The subject of the email should be exactly the same PDF file name
(For eg:-**"Full Roll Number<underscore>subject<underscore>paper code<underscore>date of exam"**)
5. Those students of who will be unable to submit their answer scripts through this online mode, may submit their hard copy of answer booklet in a sealed envelope mentioning their Roll No, Registration No./ Year, Subject, Paper/ Half, etc. directly to their colleges. Candidate must preserve their answer booklet in soft copy with themselves.The candidates must choose any one mode of submitting their answer scripts ie either email or hard copy(In case of extreme difficulty)
6. The Candidates will be required to provide their basic information i.e., number, Roll No, Registration No./ Year, Subject, Paper/ Half, etc. at the specified Space provided in the Answer Booklet.

Controller of Examinations (Offig)

Vidyasagar University

Controller of Examinations

(Officiating Phone: (03222) 298-333 Fax No.: (03222) 275329 / 297

Vidyasagar University Email: controller@mail.vidyasagar.ac.in Website : <http://www.vidyasagar.ac.in>

Midnapore-721102, W.B.



Office of the Controller of Examinations
VIDYASAGAR UNIVERSITY

Midnapore - 721 102

Phone : 03222: 275-441/261-144/276-554-555 Extn.: 419/418/416/451/483/500/531

Ref. No.: VU/CE/UG/Sem V/CBCS/ 2803 / 2021

Dated: 09.03.2021

**PROVISIONAL SCHEDULE OF BA/BSC/BCOM (H & G). Semester V EXAMINATION FOR THE YEAR
2020
(Under CBCS Pattern)**

Theory and / Practical

BA/BSC/BCOM (Honours)

Date	Paper	Time
19.03.2021	C11	11:00 am onwards
20.03.2021	C12	11:00 am onwards
22.03.2021	DSE 1	11:00 am onwards
23.03.2021	DSE 2	11:00 am onwards

Theory and / Practical

BA/BSC/BCOM(General)

DATE	FIRST HALF 10.00 AM ONWARDS	SECOND HALF 14:00 ONWARDS
	PAPER: DSE1/DSE 2/DSE3	PAPER: DSE1/DSE 2/DSE3
19.03.2021	Bengali/Hindi /Santali Physics/Economics/Nutrition/ Electronics	History/Sociology Chemistry/Anthropology/Biochemistry
20.03.2021	Political Science/Music/ Human Rights Education Mathematics B.Com (G) DSE-1	Philosophy/NSS Botany/Computer Science
22.03.2021	Sanskrit/Physical Education Zoology/Geology B.Com (G) DSE-2	English/Education Physiology/Geography/Statistics/ Disaster Management
23.03.2021	GE-1 (BA General & B.Com General)	Military science/NCC/Defense Studies
24.03.2021	SEC-3 (BA/BSC/BCOM General)	

Controller of Examinations (Offg)
Vidyasagar University

Controller of Examinations
(Officiating)

Vidyasagar University
Midnapore-721102, W.B.



বিদ্যাসাগর বিশ্ববিদ্যালয়

VIDYASAGAR UNIVERSITY
(For Under Graduate Examinations)

Total Pages:

Part A: For Candidate

To be filled by the Candidate			
Name of the Examinations:			
Year of Examinations		202_	
Candidate's Roll:		No:	
Registration No.		Year:	
Subject		Paper	
Half (If any)			

Part: For Examiner

Q. No										Total
Marks obtained										

Signature of the Examiner

Signature of the Officer – in- Charge/ HOD

Vidyasagar University



NARAJOLE RAJ COLLEGE
(NAAC Accredited B Grade Govt.-Aided College)
NARAJOLE: PASCHIM MEDINIPUR: PIN-721211



List of Departmental e-mail ID

Students of Semester 5 of Narajole Raj College are hereby instructed to send their written answer booklet/scripts in connection with their ensuing online examinations to be conducted by Vidyasagar University to the following e-mail address only and NOT TO ANY OTHER EMAIL ADDRESS/ADDRESSES. Candidates are instructed to send all the papers concerning the department (CC/DSE/SEC/GE) to the departmental e-mail ID as given below:

Name of the Department	Email Address
Dept. of Bengali	bengali@narajolerajcollege.ac.in
Dept. of Botany	botany@narajolerajcollege.ac.in
Dept. of Chemistry	chemistry@narajolerajcollege.ac.in
Dept. of Education	education@narajolerajcollege.ac.in
Dept. of English	english@narajolerajcollege.ac.in
Dept. of Geography	geography@narajolerajcollege.ac.in
Dept. of History	history@narajolerajcollege.ac.in
Dept. of Mathematics	mathematics@narajolerajcollege.ac.in
Dept. of Philosophy	philosophy@narajolerajcollege.ac.in
Dept. of Physical Education	phyedu@narajolerajcollege.ac.in
Dept. of Physics	physics@narajolerajcollege.ac.in
Dept. of Physiology	physiology@narajolerajcollege.ac.in
Dept. of Political Science	polsc@narajolerajcollege.ac.in
Dept. of Sanskrit	sanskrit@narajolerajcollege.ac.in
Dept. of Zoology	zoology@narajolerajcollege.ac.in



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